

REGULAR MEETING OF THE BOARD OF EDUCATION

DATE: September 27, 2016 **TIME:** 7:30 p.m.
PLACE: Boardroom
District Administration Building

A G E N D A

1. CALL TO ORDER
2. ADOPTION OF THE AGENDA
3. RECEIVING DELEGATIONS, BRIEFS AND PRESENTATIONS
 - a) Introduction of New Administrators & Coordinators
 - b) World Teachers' Day
 - c) New Curriculum Update
4. APPROVAL OF THE MINUTES
 - a) June 7, 2016
5. UNFINISHED BUSINESS/ROUTINE
No items for presentation
6. BOARD OF EDUCATION REPORT
7. INFORMATION, PROPOSALS AND REPORTS
 - a) 2015/2016 Auditor's Report & Financial Statements
 - b) 2017/2018 Capital Plan
 - c) Enrolment Report
8. NEW BUSINESS
No items for presentation
9. QUESTION PERIOD
10. DATE, TIME AND PLACE OF NEXT MEETING
At call of the Chair
Next scheduled meeting – October 11, 2016
Delta School Board Office
4585 Harvest Drive
Delta, BC
11. ADJOURNMENT



BOARD OF EDUCATION

**MEETING OF
SEPTEMBER 27, 2016**

TOPIC: ADOPTION OF THE AGENDA

AGENDA ITEM NO: 2

NARRATION:

RECOMMENDED ACTION:

THAT the Agenda be adopted as distributed.



BOARD OF EDUCATION

**MEETING OF
SEPTEMBER 27, 2016**

TOPIC: INTRODUCTION OF NEW
ADMINISTRATORS & COORDINATORS

AGENDA ITEM NO: 3a

NARRATION:

Mr. Brad Bauman, Assistant Superintendent, and Mr. Neil Stephenson, Director of Learning Services, will introduce the new Administrators and Coordinators.



BOARD OF EDUCATION

**MEETING OF
SEPTEMBER 27, 2016**

TOPIC: WORLD TEACHERS' DAY

AGENDA ITEM NO: 3b

NARRATION:

Chairperson Dixon and Mr. Doug Sheppard, Superintendent of Schools, will recognize the talent and incredible expertise teachers bring in their role in educating students in Delta.



BOARD OF EDUCATION

**MEETING OF
SEPTEMBER 27, 2016**

TOPIC: NEW CURRICULUM UPDATE

AGENDA ITEM NO: 3c

NARRATION:

Mr. Neil Stephenson, Director of Learning Services, will provide an update on District support and initiatives around the new BC Curriculum.



BOARD OF EDUCATION

**MEETING OF
SEPTEMBER 27, 2016**

TOPIC: APPROVAL OF THE MINUTES

AGENDA ITEM NO: 4a

NARRATION:

(attachment)

RECOMMENDED ACTION:

THAT the Minutes of the Regular meeting of June 7, 2016 be approved.

RECOGNITION CEREMONY

The following students were recognized at the Recognition Ceremony held at 7:00 p.m. prior to the Regular Board meeting:

- Burnsview Secondary's Senior Girls Soccer Team – First place in the AA Fraser Valley Championships. The team is coached by Mary Ferguson.
- Dania Rashid – First place in the Concours d'art Oratoire Provincial French Public Speaking Competition.

DRAFT

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 37 (DELTA)

DATE, TIME AND PLACE: June 7, 2016 7:30 p.m.
District Administration Building

PRESENT: Trustees: L. Dixon, Chairperson
R. Bennett
F. Milat
N. Kanakos
B. Reid
V. Windsor

D. Turner, Superintendent of Schools
R. Allnutt, Director, Human Resources
D. Annett, Director,
International Student Programs
B. Bauman, Director, Learning Services –
Special Programs
N. Christ, Director,
Finance & Management Services
F. Geyer, Director, Facilities & Planning
N. Gordon, Assistant Superintendent
J. Hill, Communications & Marketing Manager
T. Johnson, District Principal,
Learning Services
T. Nelson-Trick, Executive Assistant
D. Sheppard, Assistant Superintendent
N. Stephenson, Director, Learning Services
J. Strain, Secretary-Treasurer

ABSENT: Trustees: D. Saip

CALL TO ORDER

Chairperson Dixon called the meeting to order at 7:30 p.m.

CARRIED

DRAFT

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 37 (DELTA)

June 7, 2016

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Chairperson Dixon opened the meeting by acknowledging the traditional territory of the Tsawwassen and Musqueam First Nations, and all of the Coast Salish peoples who have been stewards of this land since time immemorial.

ADOPTION OF AGENDA

M/S Trustees Windsor/Kanakos

THAT the agenda be adopted as distributed with the amendment to add item 3a – Reading Link Challenge under Receiving Delegations, Briefs and Presentations.

CARRIED

READING LINK CHALLENGE

Trustee Windsor introduced Ms. Jill Klaponksi, Community Librarian at Ladner, who presented on the Fraser Valley Regional Library's Reading Link Challenge. Ms. Klaponksi introduced the six members of Ladner Elementary's winning team: Alison, Alistair, Katrina, Anna, Keira and Talia, and thanked Principal Mr. Jeff McCallum for attending this evening. The Reading Link Challenge is an annual reading program that Fraser Valley Regional Library puts on, and is open students in Grades 4 & 5. 21 schools in Delta making up 77 teams participated in this year's challenge. The students are given six books to read. They are reading for detail and have to remember facts about the book. They are in teams of 6, and give up their lunch breaks to study and work with Teachers and Teacher-Librarians. The "Reading Wizards" won their school challenge, and the winner from each school then moved on to the Delta Challenge hosted by Richardson Elementary. The energy in the room was fantastic, and the final went into a tie breaker. Ladner Elementary won the Delta Challenge and moved on to the Fraser Valley Challenge which included teams from Abbotsford, Chilliwack, Hope and Langley. Ladner Elementary placed third in that competition. Ms. Klaponksi noted it was fantastic to be a part of, and see the dedication of the students.

Trustee Windsor attending the Fraser Valley Challenge at Kwantlen Polytechnic University, and noted it was an incredible experience. The Ladner team was enthusiastic, and it was great to see their passion for reading. Trustee Windsor thanked Ladner Elementary's Teacher-Librarian Ms. Carol Lynka, and all Teacher-Librarians in the district for giving up their lunch hours to help coach the students. Trustee Windsor also thanked the parents who have been so supportive driving their children to the various events.

Chairperson Dixon thanked the Community Librarians, Fraser Valley Regional Library, School Librarians and parents for all of their support for this wonderful opportunity for Delta students. The district appreciates the partnership between Delta school and community libraries, and thanked the Ladner Elementary team for attending this evening.

DRAFT

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 37 (DELTA)

June 7, 2016

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DELTA/SURREY REGIONAL HERITAGE FAIR

Ms. Diane Jubinville, District Vice-Principal of Aboriginal Programs, provided a presentation on the Delta/Surrey Regional Heritage Fair that was held on April 29 & 30, 2016 at the Harris Barn. 2015 was the first year Delta held the Regional Heritage Fair in partnership with the Surrey School District. Francophone schools also participate in the event. Ms. Jubinville shared the following highlights in her presentation:

- Four schools from Delta (Heath Traditional, Devon Gardens, Gibson, and Ladner Elementaries) participated in this year's event.
- Students display their projects, have the opportunity to go on field trips to heritage sites, and take part in workshops. Over 89 students took part in this year's event with 75 projects.
- Three students from Delta won Stellar Achievement Awards and will go on to the Provincial Fair. The Provincial Fair is a four day event held July 4-8 in Vancouver. On July 6th the projects will be open for viewing from 10:00 am – 2:00 pm. Students will participate in various activities, and are invited to join the BC Heritage Fairs Alumni Team.
- Heath Traditional Elementary won the Young Citizens Award and their video will be available online.
- Students from Delta also won the following awards this year's Fair:
 - Student Choice Award
 - Aboriginal Award
 - Lieutenant Governor Literacy Award
- There has been a lot of support over the last fifteen years from teachers, students and community donors. It would be great to see more Delta schools become involved.

Chairperson Dixon, Trustees Kanakos and Windsor, and Superintendent Turner attended the Regional Fair at various times throughout the 2-day event. Chairperson Dixon reported the success of the fair was conveyed to the Delta Council/Delta Board of Education Liaison Committee at a recent meeting. Trustee Windsor noted how great it was to see the number of Delta retired teachers and current teachers that were at the event adjudicating.

APPROVAL OF THE MINUTES

M/S Trustees Kanakos/Reid

THAT the Minutes of the Regular meeting of May 10, 2016 be approved.

CARRIED

DRAFT

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 37 (DELTA)

June 7, 2016

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BOARD OF EDUCATION REPORT

Trustee Bennett along with Trustees Windsor and Kanakos, and Superintendent Turner, attended the Aboriginal Recognition Ceremony at the end of May. It was well attended and nice to see so many members of the Tswawwassen First Nation there. The support workers and department did a fabulous job, and the keynote speaker was superb. It was very well done and Trustee Bennett is proud of the students' efforts.

Trustee Kanakos reported on the following events he recently attended:

- Delview Secondary's Truth and Reconciliation Event – It was very well done and a powerful event.
- District 25 Year and Retirement Event – It was nice see that 25 year employees are recognized as well as the retirees, it is great that the district holds this event every year.

Chairperson Dixon thanked all of the staff and great teams who helped put these celebrations together, noting it is a wonderful way to finish off the school year.

Superintendent Turner thanked Trustees and staff for attending many of these events. Their attendance at these events is really appreciated.

ANNUAL REPORT ON THE ABORIGINAL EDUCATION ENHANCEMENT AGREEMENT

Mr. Brad Bauman, Director of Learning Services, reported that staff are looking forward to the process of renewing the Aboriginal Education Enhancement Agreement. In the coming months they will be looking at a process with the advice of the Aboriginal Advisory Committee, Elders, the Tsawwassen First Nation, Musqueam First Nation and community. Mr. Bauman introduced Ms. Jubinville, who acknowledged the traditional territory of the Tsawwassen and Musqueam First Nations, and provided the following highlights from the agreement:

- Elder Rose Guerin from Musqueam Reserve #4 has been contracted by the district.
- Partnership with Tsawwassen First Nation and the pro-d day being held at the TFN Longhouse in September
- Curriculum Development
- Lyndsay Smith was hired as the Curriculum Implementation Teacher Mentor
- UBC District Review Student Forum
- BC Ministry of Education: Implications for the New Curriculum
- Delta's newly developed document – Weaving Aboriginal Perspectives into the Curriculum
- District Level Professional Learning Opportunities
- Workshops being held at various schools and at DMEC
- District Day 2016 Aboriginal Workshops
- Field trip offered to Musqueam, the Museum of Anthropology and Museum of Vancouver
- TFN Treaty Day Celebrations

DRAFT

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 37 (DELTA)

June 7, 2016

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- Delview Secondary's Day of Truth and Reconciliation
- Aboriginal Recognition Ceremony – Community dinner and a blanketing ceremony honouring the Grade 7 & 12 students of Aboriginal Ancestry

Ms. Jubinville reported there are several things they are looking forward to next year:

- Starting the process of the Aboriginal Education Enhancement Agreement
- Hiring of a Secondary Success Coordinator
- Ongoing consultations with stakeholder groups
- Bi-weekly meetings with Tsawwassen First Nation
- Pro-D Day at the Tsawwassen First Nation Longhouse
- Support for visiting teachers
- More high school events and parent meetings
- More networking with inquiry and innovation.

Trustee Windsor thanked Ms. Jubinville and her staff for their leadership.

M/S Trustees Kanakos/Bennett

THAT the Delta Board of Education approve the Annual Report on the Aboriginal Education Enhancement Agreement and direct staff to forward the report to the Ministry of Education.

CARRIED

IB FEES

M/S Trustees Windsor/Milat

THAT the Board of Education approve the proposed IB fee schedule.

CARRIED

CAPITAL PROJECT BYLAW NO. 1516CP37-01

2016/17 CARBON NEUTRAL CAPITAL PROGRAM – SEAQUAM SECONDARY
2016/17 SCHOOL ENHANCEMENT PROGRAM – HAWTHORNE ELEMENTARY

M/S Trustees Milat/Kanakos

THAT approval be given for three readings at one meeting of the Capital Project Bylaw No. 1516CP37-01.

THAT the Capital Project Bylaw No. 1516CP37-01 be given three readings and adopted.

CARRIED

DRAFT

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 37 (DELTA)

June 7, 2016

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M/S Trustees Milat/Windsor

THAT the Capital Project Bylaw No. 1516CP37-01 be given a FIRST Reading.

CARRIED

M/S Trustees Bennett/Reid

THAT the Capital Project Bylaw No. 1516CP37-01 be given a SECOND Reading.

CARRIED

M/S Trustees Windsor/Milat

THAT the Capital Project Bylaw No. 1516CP37-01 be given a THIRD Reading and Adopted.

CARRIED

FIELD TRIPS

In accordance with Administrative Procedure 260, the Board was advised of the following multiple-day field trip:

- South Delta Secondary – Field trip to Oahu, Hawaii from August 24-31, 2016.
- Seaquam Secondary – Field trip to Denver Colorado from June 27-July 3, 2016.
- Seaquam Secondary – Field trip to Cadiz, Spain and Nice, France from July 1-15, 2016.
- Seaquam Secondary – Field trip to Carlsbad, California from September 16-20, 2016.

2016/2017 MEETING SCHEDULE

Mr. Joe Strain, Secretary-Treasurer, presented the Board with the 2016/2017 Board Meeting schedule.

September 27, 2016

October 11, 2016

November 8, 2016

December 13, 2016 – Inaugural meeting

January 10, 2017

February 28, 2017

March 28, 2017

April 11, 2017

April 18, 2017

April 25, 2017

May 16, 2017

June 6, 2017

DRAFT

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 37 (DELTA)

June 7, 2016

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DATE, TIME AND PLACE OF NEXT MEETING

September 27, 2016 at 7:30 p.m. Delta School Board Office
4585 Harvest Drive
Delta, BC

ADJOURNMENT

M/S Trustees Windsor/Milat

THAT the Delta School Board meeting of June 7, 2016 be adjourned.

CARRIED

ADJOURNMENT: 8:30 p.m.

Chairperson

Secretary-Treasurer



BOARD OF EDUCATION

**MEETING OF
SEPTEMBER 27, 2016**

TOPIC: UNFINISHED BUSINESS/ROUTINE

AGENDA ITEM NO: 5

NARRATION:

No items for presentation



BOARD OF EDUCATION

**MEETING OF
SEPTEMBER 27, 2016**

TOPIC: BOARD OF EDUCATION REPORT

AGENDA ITEM NO: 6

NARRATION:

At this point on the Agenda, the Trustees will report on recent significant activities.



BOARD OF EDUCATION

**MEETING OF
SEPTEMBER 27, 2016**

TOPIC: 2015/2016 AUDITOR'S REPORT &
FINANCIAL STATEMENTS

AGENDA ITEM NO: 7a

NARRATION:

Mr. Joe Strain, Secretary-Treasurer, will submit the 2015/2016 Audited Financial Statements. The Financial Statements, audited by the firm of PricewaterhouseCoopers LLP, Chartered Accountants, have been prepared consistent with the format prescribed by the Ministry of Education. The auditor's report accompanies the Financial Statements.

The Financial Statements must be forwarded to the Minister of Education by September 30, 2016.



BOARD OF EDUCATION

MEETING OF
SEPTEMBER 27, 2016

TOPIC: 2017/2018 CAPITAL PLAN

AGENDA ITEM NO: **7b**

NARRATION:

Mr. Frank Geyer, Director of Facilities & Planning, will present the projects contained in the 2017/2018 Capital Plan. The Capital Plan is due to the Ministry of Education by September 30, 2016.

The Five-Year Capital Plan is based on seven capital programs set out by the Ministry:

- Seismic Mitigation Program (SMP)

We have included one project in this category - the last school in Delta requiring a structural seismic upgrade - Gibson Elementary Seismic Upgrade, which has been submitted but not supported in prior Capital Plans. It is a “High 3” priority project that involves structural upgrades to the 1972 classroom and gymnasium blocks as well as a non-structural seismic upgrade. The Project Identification Report has been completed and the estimated cost of the project is \$1.24 Million.

- School Expansion Program (EXP)

The latest enrolment projections forecast for Delta indicate that student enrolment will continue its slow recovery from many years of decline and that it has ample classroom capacity to accommodate the expected number of students for the foreseeable future. The Long Range Facilities Plan is currently under review and may recommend additions to South Delta Secondary and other schools where new land developments could push enrolment well beyond capacity. At this time however, we are not including any school additions or site acquisitions in the Capital Plan.

- School Replacement Program (REP)

There are no schools in the District inventory which have reached or are forecast to reach the end of their useful life, or where major structural issues or accumulation of maintenance needs exceed the cost of building replacement. Thus, we are not including any school additions or site acquisitions in the Capital Plan.

- Building Envelope Program (BEP)

There are no Delta schools in the provincial building envelope remediation inventory, therefore we are not including any such projects in the Capital Plan.



BOARD OF EDUCATION

MEETING OF
SEPTEMBER 27, 2016

- School Enhancement Program (SEP)

SEP projects are investments that will contribute to the safety and function of a school and will extend the life of the existing asset. Current eligible SEP projects include: electrical, energy, health and safety, mechanical, and roofing upgrades exceeding \$100,000 and not exceeding \$3 Million. Up to five projects may be submitted in the 2017/2018 Capital Plan, thus we have included:

- Cliff Drive Elementary Heating & Ventilation Upgrade (\$463,300)
- North Delta Secondary Emergency Generator Installation (\$359,000)
- Brooke Elementary High Voltage Transformer Replacement (\$207,300)
- Gibson Elementary Gym Heating System Upgrade (\$181,900)
- Gray Elementary Gym Heating System Upgrade (\$181,900)

- Carbon Neutral Capital Program (CNCP)

The CNCP is a \$5 Million annual program that is available to provide specific energy efficiency projects that lower school districts' carbon emissions. Up to three projects may be submitted in the 2017/2018 Capital Plan. We have included one project, the Burnsvew Secondary Gym and Changeroom Heating & Ventilation System Upgrade (\$438,912).

- Bus Replacement Program (BUS)

School buses are considered capital assets and any new or replacement buses are funded as part of the school district's annual Capital Plan submission. We have included two Special Needs bus replacements: one over 30 years old and the other over 17 years old.

All of the projects recommended for submission are consistent with the District Long Range Facilities Plan and are all proposed to take place in the 2017/2018 fiscal year.



BOARD OF EDUCATION

**MEETING OF
SEPTEMBER 27, 2016**

TOPIC: ENROLMENT REPORT

AGENDA ITEM NO: 7c

NARRATION:

Ms. Nancy Gordon, Assistant Superintendent, will provide an update on enrolment.



BOARD OF EDUCATION

**MEETING OF
SEPTEMBER 27, 2016**

TOPIC: NEW BUSINESS

AGENDA ITEM NO: 8

NARRATION:

No items for presentation



BOARD OF EDUCATION

**MEETING OF
SEPTEMBER 27, 2016**

TOPIC: QUESTION PERIOD

AGENDA ITEM NO: 9

NARRATION:

At this point the Chairperson will provide an opportunity for questions from the public concerning items on the Agenda.

- 30 minute question period – open to the public and limited to 5 minutes per issue



BOARD OF EDUCATION

**MEETING OF
SEPTEMBER 27, 2016**

TOPIC: DATE, TIME AND PLACE OF NEXT MEETING **AGENDA ITEM NO: 10**

NARRATION:

Next scheduled meeting: October 11, 2016

Delta School Board Office
4585 Harvest Drive
Delta, BC



BOARD OF EDUCATION

**MEETING OF
SEPTEMBER 27, 2016**

TOPIC: ADJOURNMENT

AGENDA ITEM NO: 11