

DELTA SCHOOL DISTRICT CONTINUING EDUCATION
CE1234 FORM

This form is to inform staff at Delta Continuing Education that the following student has the recommendation of his/her day school counsellor to take a High School Completion course.

STUDENTS PLEASE FILL OUT THE FIRST TWO SECTIONS

1. STUDENT INFORMATION

Name: _____ PEN: _____

Birthdate: (yr/mo/day) _____ / _____ / _____

Grade: _____ Day School: _____

2. CATEGORY

- _____ I am enrolling in this course for the first time
_____ I have enrolled in this course previously, but did not complete it
_____ I have completed this course but want to upgrade my mark
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3. COUNSELLOR INFORMATION/RECOMMENDATION

This student is receiving extra support in school:

_____ Learning Assistance _____ Has an IEP
_____ ESL Support _____ Other _____

This student has the prerequisite knowledge and skills needed to be successful in this course and has the maturity to be a positive and productive member of an adult class.

Course requested: _____

Pre-requisite taken: _____

School Counsellor Signature: _____

Date: _____

4. NOTES

1. To be eligible for tuition free courses, students must present proof of citizenship status in Canada, proof of parent residency in BC, and picture ID at registration.
2. Students must present this completed form and pay the \$100.00 textbook deposit at registration.
3. **Each change to the original registration (course transfer/withdrawal) will result in a \$40.00 processing fee.**
4. Regular attendance is important. Excessive absences will jeopardize the student's opportunity for success and may result in the student being withdrawn from the course and a processing fee applied.
5. Courses only run pending sufficient enrollment.
6. For complete information on night school courses, please refer to Delta's Continuing Education brochure found on-line at <http://web.deltasd.bc.ca/programs/continuing-education>