

Administrative Procedure 545

COMMUNITY USE OF DISTRICT FACILITIES

Background

The District believes that:

- District space and facilities are established for educational purposes, which must receive primary consideration in all use;
- Community use of facilities is desirable, when such use does not conflict with educational needs;
- Effective facilities management demands clarity and permanence of organizational procedures.

Procedures

1. Joint use or joint management agreements will be considered only with other municipal or public bodies and only when:
 - 1.1 Provision of funds or services from that body are sufficiently significant to warrant such an arrangement, and
 - 1.2 The public body has concerns that, due to their level of participation, their interest must be formally protected.
2. Funds from community groups for additional facilities or equipment will be accepted by the District only if educational benefit is thereby received, and on the understanding that the group so involved receives no special consideration for use.
3. Rental rates, approved by the Board, must reflect reasonable recovery of additional costs.
4. Priorities for the use of school facilities shall be as follows:
 - 4.1 District instructional programs and other school or District sponsored activities such as: tournaments, theatre productions, elections, public meetings, etc.;
 - 4.2 Continuing Education programs;
 - 4.3 Municipal programs sponsored by the Parks and Recreation Commission;
 - 4.4 Non-profit community service groups, defined as having volunteer leaders only;
 - 4.5 Other groups having paid leaders, or entrepreneurial in nature.

5. Use of School Fields

- 5.1 The Corporation of Delta's Director of Parks and Recreation is authorized to schedule non-school activities on school fields after school hours and on non-school days.
- 5.2 Principals are to arrange with the municipal Superintendent of Sport Development and Community Events for use of park fields if required by the school.
- 5.3 Principals will refer all requests for after hour use of school fields to the Superintendent of Sport Development and Community Events.
- 5.4 If special school events require the use of play fields at a time normally used by outside groups, the Superintendent of Sport Development and Community Events is to be given as much notification as possible (two (2) weeks is preferred), so that coaches and teams involved will have sufficient time to make alternate arrangements.
- 5.5 If in the opinion of the District official in charge of facilities, inclement weather, or damage from over-use creates the need to close school grass fields, the Superintendent of Sport Development and Community Events is to be notified by phone as far in advance as possible.
 - 5.5.1 School field closure information is determined each Thursday for the following weekend.
 - 5.5.2 Parks and Recreation offices in North and South Delta will provide information on field closures after hours.
- 5.6 The District facilities official will ensure that principals are notified when it becomes necessary to close the fields for any reason.
 - 5.6.1 Interruptions to school activities will be kept to a minimum in order to protect the fields from damage or to carry out grounds maintenance.

Reference: Sections 22, 23, 65, 85 School Act
Liquor Control and Licensing Act

Administrative Procedure 545 – Appendix

OPERATION AND USE OF SCHOOL PROPERTY IN THE MUNICIPALITY OF DELTA

(BY-LAW 2 – February 1987)

A By-law to regulate and govern the operation and use of school property in the Municipality of Delta.

The Board of School Trustees of School District No. 37 (Delta), in open meeting assembled, ENACTS AS FOLLOWS:

1. This By-law may be cited for all purposes as the "SCHOOL PROPERTY BY-LAW, 1976".
2. No person shall on any school property:
 - a) destroy or damage any tree, shrub, plant, turf, or flower;
 - b) destroy, damage or deface any building, fence, bench, sign, ornament or other structure;
 - c) foul or pollute any fountain, lake, pool, pond, stream or other body of water;
 - d) cross any lawn where signs have been erected forbidding such crossing;
 - e) deposit any waste or offensive matter except in receptacles provided for such use;
 - f) play any game in an area where signs have been erected prohibiting such use;
 - g) permit any animal under their ownership or custody to run at large or to feed upon any vegetables;
 - h) conduct himself in a disorderly manner;
 - i) loiter or take up overnight abode;
 - j) obstruct the free use and enjoyment of the school property by any other person;
 - k) violate the command of any person in charge of any organized recreation authorized by the Board of School Trustees in so far as the command relates to the personal safety of any person, or the interference by any person with the conduct of any game, sport or instruction;
 - l) enter or bathe in any pool, stream or other water designated for bathing without being properly clothed in an adequate bathing suit;
 - m) interfere with or obstruct any employee of the School District in the performance of his duty;
 - n) use any device in any pool or bathing beach, which in the opinion of the lifeguard on duty constitutes a hazard to any person using the pool or bathing beach;
 - o) drive any vehicle at a greater speed than 15 miles per hour;
 - p) drive any vehicle in such a manner as to disturb the enjoyment of the school property by other persons;
 - q) ride, lead or drive a horse;
 - r) park any vehicle except in a place designated for that purpose;

- s) park any vehicle in a place designated for parking for a period exceeding that provided for on any sign posted governing the length of time permitted for parking in that area;
 - t) drive any vehicle except on a road from a street, lane or right-of-way, designed or intended for or used for the passage of vehicles.
3. No person shall, except with the written permission of the Board of School Trustees, on any school property;
- a) sell, or expose for sale, any refreshments or other articles or service;
 - b) discharge, fire, or explode any firearm, fireworks, or other pyrotechnic;
 - c) light a fire;
 - d) shoot a bow and arrow, except in places designated for such use;
 - e) molest, trap, injure or catch any bird, fish or other animal;
 - f) perform or take part in any procession, ceremony, concert or other performance;
 - g) erect any structure;
 - h) advertise any product or service;
 - i) play or practice golf;
 - j) be present between the hours of 12:00 midnight and 7:00 a.m.
4. Any person who violates any provision of this By-Law shall upon summary conviction, therefore, be liable to a penalty to the full extent provided under the terms of the School Act, and where the person is a minor, the parent or guardian may be held liable in damages jointly with such minor.

INTRODUCED AND PASSED by the Board of School Trustees of School District No. 37 (Delta) this 12th day of April, A.D. 1977.

RECONSIDERED AND FINALLY ADOPTED by the Board of School Trustees of School District No. 37 (Delta) this 12th day of April, A.D. 1977.

"JACK V. SMEDLEY"
Chairman

(Corporate Seal)

"M. ADAM"
Secretary-Treasurer

Original Draft Adopted September, 1976
Amended February, 1987